

TOWN OF EXETER

10 Front Street Exeter, NH 03833 778-0591

REQUIRED VERIFICATIONS FOR APPLICATION

You must provide the following verification/documentation at your appointment or assistance may be delayed or denied:

- ✓ Completed and signed application form
- ✓ Proof of identification (picture ID, license, birth certificate, Social Security Card etc.)
- ✓ Last 4 weeks pay-stubs or other proof of net wages for anyone over age 18
- ✓ Social Security benefits (if disabled or retired) benefit notice/ or copy of monthly check
- ✓ Last 4 four weeks Unemployment Compensation benefit notice or copy of weekly check
- ✓ Workman's Compensation payment notice
- ✓ TANF, Food stamps, APTD, Medicaid, award letters
- ✓ Employment termination form from your last employer (if recently terminated)
- ✓ ALL PAGES: MOST CURRENT - Savings and checking account, liquid asset statements, bankbooks, cash recourses etc.
- ✓ Rental Verification Form (if rent is requested)
- ✓ MOST CURRENT electric bill and disconnect notice if applicable
- ✓ Last four week's receipts or other proof of payment of bills paid - or currently due
- ✓ 2012 Income Tax Refund and date received
- ✓ - You have applied at the HHS District Office for programs below if not receiving:
 - ☐ Emergency Food Stamps ☐ Food Stamps ☐ TANF
 - ☐ Title XX Daycare ☐ APTD/MA ☐ OAA
 - ☐ TANF Emergency Assistance
- ✓ - Proof of car repairs (receipts) paid in the last 4 weeks
- ✓ - You have applied for / are receiving Fuel Assistance benefits
- ✓ - Verification of injury or illness
- ✓ - Statement child support payments received / Child support court order

Other: _____

I understand that failure to provide the indicated information may result in delay and/or denial of my request for assistance. I understand that if approved for assistance I may be required to do a job search.

Human Service Staff signature

Applicant signature